



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

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## *Memorandum*

TO: Administration Committee

DATE: June 6, 2012

FR: Deputy Executive Director, Policy

W.I.:

RE: Contract – Regional Agencies Climate Protection Program: Elmwood Consulting (\$137,000)

This memorandum asks for Committee approval to enter into a one-year sole source contract with Elmwood Consulting (Bruce Riordan), in an amount not to exceed \$137,000, to assist the four member agencies of the Joint Policy Committee (JPC) (MTC, the Air District, ABAG, and BCDC) in implementing the JPC Climate Work Program.

Tasks include assisting the four agencies in pursuing priority joint initiatives, including local government climate protection program assistance (data, technical resources, and grants in aid); influencing and responding to new state and federal climate programs (AB 32 scoping plan, SB 375, and cap and trade); coordination with other local and regional agency climate initiatives; and a program to inform and influence public actions related to climate change and energy use, particularly relating to the transportation sector. Other tasks may also be assigned as identified by the Executive Directors/Officers of the JPC member agencies.

Bruce Riordan, through Elmwood Consulting, has been under contract with MTC for three years to provide public assistance to the JPC on climate protection strategies. The JPC has recently adopted several climate initiatives in its work program for FY 2012-13 and is seeking Mr. Riordan's continued assistance to implement these initiatives.

Mr. Riordan has an unparalleled familiarity with all four of the regional agencies and particularly with their individual and collective climate protection efforts, and he has exceptional connections with the other governments, organizations and individuals upon which an effective regional climate protection program will depend. The need for continuity in the climate protection activities at a time of transition for the JPC requires a consultant with Mr. Riordan's background and qualifications.

### **Recommendation**

For these compelling business reasons, Staff recommends this Committee authorize the Executive Director or his designated representative to negotiate and enter into a sole-source contract in an amount not to exceed \$137,000 to provide consulting services in assistance to the JPC.

  
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Ann Flemer

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Consultant Contract

Work Item No.:	1413
Consultant:	Elmwood Consulting Berkeley, CA
Work Project Title:	Regional Agencies Climate Protection Program
Purpose of Project:	To assist with the implementation of the climate protection initiatives being undertaken by the member agencies of the Joint Policy Committee
Brief Scope of Work:	Inter-agency facilitation and technical assistance to implement joint programs for local-government climate protection and adaptation assistance, to influence and interface with state, federal and voluntary-sector climate-change efforts, to develop and deliver public awareness programs related to climate change, and to undertake other tasks as identified by the JPC Regional Planning Program Director and the Executive Directors/Officers of the JPC member agencies.
Project Cost Not to Exceed:	\$137,000
Funding Source:	TDA/TFCA (\$68,500 each)
Fiscal Impact:	Available from FY 2011-12 Agency Budget and from cost-sharing agreement with Bay Area Air Quality Management District.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Elmwood Consulting for Regional Agencies Climate Protection Program Implementation as described above and in the Executive Director's memorandum dated June 6, 2012, and the Chief Financial Officer is directed to set aside funds up to \$137,000 for such contract.
Administration Committee:	<hr/> Dave Cortese, Chair
Approved:	June 13, 2012